

REPORT OF GROUP DIRECTOR, NEIGHBOURHOODS AND HOUSING

LICENSING SUB-COMMITTEE: 11/01/2018	Classification DECISION	Enclosure
Application for a Premises Licence SANS PERE, 15 Broadway Market, E8 4PH	Ward(s) affected Haggerston	

1. SUMMARY

Applicant(s) Sans Pere Limited	In SPA No
Date of Application 08/11/2017	Period of Application Permanent
Proposed licensable activity Supply of Alcohol (On and Off Premises)	
Proposed hours of licensable activities	
Supply of Alcohol	Standard Hours: Mon 12:00-23:00 Tue 12:00-23:00 Wed 12:00-23:00 Thu 12:00-23:00 Fri 12:00-23:00 Sat 12:00-23:00 Sun 12:00-23:00 Non-Standard Hours: New Years Eve close at 01:00
INDOOR:	
The opening hours of the premises	
INDOOR	Standard Hours: Mon 08:00-23:00 Tue 08:00-23:00 Wed 08:00-23:00 Thu 08:00-23:00 Fri 08:00-23:00 Sat 00:00-00:00 Sat 08:00-23:00 Sun 08:00-23:00 Non-Standard Hours: New Years Eve close at 01:00

Capacity: Not known	
Policies Applicable	LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm), LP8 (Public Safety)
List of Appendices	A – Application for a premises licence and supporting documents B – Representations from responsible authorities C – Location map
Relevant Representations	<ul style="list-style-type: none"> • Environmental Health Authority - Environmental Protection • Planning Authority (informative) • Police

2. APPLICATION

- 2.1 **Sans Pere Limited** has made an application for a premises licence under the Licensing Act 2003:
- To authorise the supply alcohol for consumption on and off the premises
- 2.2 The application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below).

3. CURRENT STATUS / HISTORY

- 3.1 The premises were granted a premises licence in 2014. The licence was surrendered in July 2017.
- 3.2 Temporary Event Notices have been given for the premises in 2017.

4. REPRESENTATIONS: RESPONSIBLE AUTHORITIES

From	Details
Environmental Health Authority (Environmental Protection)	Representation withdrawn following acceptance of proposed conditions.
Environmental Health Authority (Environmental Enforcement)	No representation received
Environmental Health Authority (Health & Safety)	Have confirmed no representation on this application
Weights and Measures (Trading Standards)	No representation received.
Planning Authority (Appendix B1)	Informative
Area Child Protection Officer	Have confirmed no representation on this application
Fire Authority	Have confirmed no representation on this application
Police (Appendix B2)	Representation received on the grounds of The Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance

Licensing Authority	Have confirmed no representation on this application
Health Authority	No representation received

5. REPRESENTATIONS: OTHER PERSONS

5.1 None

6. GUIDANCE CONSIDERATIONS

6.1 The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

7. POLICY CONSIDERATIONS

7.1 Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.

7.2 The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm), LP8 (Public Safety) are relevant

8. OFFICER OBSERVATIONS

8.1 If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

Supply Of Alcohol (On/Both)

1. No supply of alcohol may be made under the premises licence:

(a) At a time when there is no designated premises supervisor in respect of the premises licence.

(b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5.5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.

5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

- (a) a holographic mark or
- (b) an ultraviolet feature

6. The responsible person must ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- beer or cider: 1/2 pint;
- gin, rum, vodka or whisky: 25ml or 35ml; and
- still wine in a glass: 125ml; and

b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula - $P = D + (D \times V)$
Where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 7.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Door Supervision

8. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

Conditions derived from Responsible Authority representations

9. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.

10. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are

open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.

11. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:

- a. all crimes reported to the venue
- b. any complaints received
- c. any incidents of disorder
- d. any faults in the CCTV system
- e. any refusal of the sale of alcohol
- f. any visit by a relevant authority or emergency service.

12. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.

13. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.

14. The premises will display and maintain appropriate signage advising customers of the contact details of the Designated Premises Supervisor/Duty Manager.

15. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.

16. There shall be no glass, drinks or open containers taken outside of the premises at any time except for those seated in the designated outside seating area.

17. The outside space shall not be used after ** tbc **

18. The capacity for the outside seating area will be no more than ** tbc ** patrons.

19. All music shall be played at a background level allowing a face to face conversation at normal speech level.

20. The premises shall adhere to Hackney Police Weapons and Drugs Policies and any updates thereof.

21. Alcohol shall not be sold in open containers to be taken from the premises and cannot be opened and consumed directly outside the premises.

22. There shall be adequate and appropriate first aid equipment and materials available at the premises at all times.

23. SIA registered door supervisors shall be employed at the premises, on an ongoing risk assessment basis. All security staff and stewards shall be clearly identifiable at all times. All supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number, and the time they commence and conclude working. If the supervisor was provided by an agency the name, registered business address and contact telephone number will also be recorded. This register will be made available to police or authorised officer immediately upon request.

24. The applicant/premises shall only play recorded music at background level

25. The applicant shall prominently display clearly legible signage at all patrons' exits requesting that patrons leave the premises in a quiet and orderly manner that is respectful to the neighbours

26. There shall be no deliveries or collection between 22:00 - 07:00 hours Monday-Sunday

27. The applicant shall not place rubbish including bottles in the outside areas of the premises between 22:00 – 07:00 hours

28. The applicant shall properly present and place out all waste for collection no earlier than 30 minutes before collection times

29. There shall be no more than five persons permitted to smoke outside the premises at any one time after 22:00 hours

30. The applicant shall not allow patrons to take drinks or open containers outside of the premises after 22:00 hours

9. REASONS FOR OFFICER OBSERVATIONS

9.1 Conditions 9 to 23 above have been proposed by the Police and 24 to 30 by Environmental Protection. The conditions proposed by Environmental Protection have been accepted by the applicant.

10. LEGAL COMMENTS

10.1 The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;

- The Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- The Protection of Children from Harm

10.2 It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

11. HUMAN RIGHTS ACT 1998 IMPLICATIONS

- 11.1 There are implications to;
- **Article 6** – Right to a fair hearing
 - **Article 14** – Not to discriminate
 - Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

12. MEMBERS DECISION MAKING

- A. **Option 1**
That the application be refused
- B. **Option 2**
That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.

13. CONCLUSION

- 13.1 That Members decide on the application under the Licensing Act 2003.

Group Director, Neighbourhoods and Housing	Kim Wright
Lead Officer (holder of original copy):	Mike Smith Principal Licensing Officer Licensing Service 1 Hillman Street E8 1DY Telephone: 020 8356 4973

LIST OF BACKGROUND PAPERS RELATING TO THIS REPORT

The following document(s) has been relied upon in the preparation of the report.

Description of document	Location
Office File: SANS PERE, 15 Broadway Market, Hackney, London, E8 4PH	Licensing Service 1 Hillman Street London E8 1DY

Printed matter

Licensing Act 2003
LBH Statement of Licensing Policy

APPENDIX A

Hackney LA01	Application for a premises licence to be granted under the Licensing Act 2003
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PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Sans Pere Limited
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description SANS PERE SANS PERE 15 BROADWAY MARKET HACKNEY LONDON			
Post town	LONDON	Postcode	E8 4PH

Telephone number at premises (if any)	07415266247
Non-domestic rateable value of premises	£13250

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick
 as appropriate

a)	an individual or individuals *	<input type="checkbox"/>	please complete section (A)
b)	a person other than an individual *		
i.	as a limited company/limited liability partnership	<input checked="" type="checkbox"/>	please complete section (B)

	ii.	as a partnership (other than limited liability)	<input type="checkbox"/>	please complete section (B)
	iii.	as an unincorporated association or	<input type="checkbox"/>	please complete section (B)
	iv.	other (for example a statutory corporation)	<input type="checkbox"/>	please complete section (B)
c)		a recognised club	<input type="checkbox"/>	please complete section (B)
d)		a charity	<input type="checkbox"/>	please complete section (B)
e)		the proprietor of an educational establishment	<input type="checkbox"/>	please complete section (B)
f)		a health service body	<input type="checkbox"/>	please complete section (B)
g)		a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	<input type="checkbox"/>	please complete section (B)
ga)		a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	<input type="checkbox"/>	please complete section (B)
h)		the chief officer of police of a police force in England and Wales	<input type="checkbox"/>	please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Title Mr			
Surname		First names	
I am 18 years old or over ..			
Date of birth			
Nationality			
Current residential address if different from premises address		UK-England	
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

SECOND INDIVIDUAL APPLICANT (if applicable)

Title Mr			
Surname		First names	
I am 18 years old or over		..	Please tick yes
Date of birth			
Nationality			

Current postal address if different from premises address		UK-England	
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Sans Pere Limited
Address 91-93 PAUL STREET LONDON EC2A 4NY
Registered number (where applicable) 10609886
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) [REDACTED]
E-mail address (optional) [REDACTED]m

Part 3 Operating Schedule

When do you want the premises licence to start?

DD MM YYYY
20-11-2017

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD MM YYYY

Please give a general description of the premises (please read guidance note 1)

Large bar in the middle of the shop with 12 stalls around the bar.
 3 chairs by front wall.
 On back wall 3 tables that could seat 10 people.
 We will have 2 benches outside that can seat 4 people (street trading license permitting)

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

	Provision of regulated entertainment (please read guidance note 2)	Please tick any that apply
a)	plays (if ticking yes, fill in box A)	<input type="checkbox"/>
b)	films (if ticking yes, fill in box B)	..
c)	indoor sporting events (optional, fill in box C)	..
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	..
e)	live music (optional, fill in box E)	..
f)	recorded music (if ticking yes, fill in box F)	..
g)	performances of dance (optional, fill in box G)	..
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	..
	<u>Provision of late night refreshment</u> (if ticking yes, fill in box L)	..
	<u>Supply of alcohol</u> (if ticking yes, fill in box J)	<input checked="" type="checkbox"/>

In all cases complete boxes K, L and M

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
				Off the premises	
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	12:00	23:00			
	-----	-----			
Tue	12:00	23:00			
	-----	-----			
Wed	12:00	23:00			
	-----	-----			
Thur	12:00	23:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) New Years Eve close at 01:00		
	-----	-----			
Fri	12:00	23:00			
	-----	-----			
Sat	12:00	23:00			
	-----	-----			
Sun	12:00	23:00			
	-----	-----			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Mr William Pitts	
Date of birth [REDACTED]	
Address [REDACTED] [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) [REDACTED]	
Issuing licensing authority (if known) [REDACTED] Please select	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	08:00	23:00	Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) New Years Eve close at 01:00
Tue	08:00	23:00	
Wed	08:00	23:00	
Thur	08:00	23:00	
Fri	08:00	23:00	
Sat	08:00	23:00	
Sun	08:00	23:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Well trained staff will contribute to well run premises and a responsible approach to the sale of alcohol and late night refreshments.
All staff will be advised of licensing law in writing before they are allowed to serve alcohol.
Training will also be provided on premises regularly and a record should be kept of the date and name of person trained or advised and be made available for inspection by the police or licensing authority.
We are giving full training for 2 weeks to all new and existing employees prior to opening.

b) The prevention of crime and disorder

An alarm is installed at the premises to protect it when closed.
CCTV is installed inside the premises.
Recordings will be kept for at least 31 days
Staff are trained in the maintenance and operation of such systems with a record kept of the date and name of person trained. Records will be made available for inspection on request by the police or licensing authority.

Premises will be searched inside and out for suspect packages before, during and after opening hours and Staff will be trained and report any suspicious activity to the Police.
Security reviews will be held regularly and at least every three months with minutes kept.

c) Public safety

A full risk assessment taking into account public safety will be carried out at the premises to identify potential hazards posed to staff or customers and setting out precautions to manage the hazards prior to opening and will be regularly reviewed every 12 months.
All staff will be made aware of the risk assessment and precautionary measures therein and a copy of the risk assessment should be kept at the premises and made available for inspection.
First aid boxes will be available at the premises and maintained with sufficient stock.
Temperature levels and humidity will be controlled for the comfort and safety of customers by the new air conditioning unit.
Glasses and cups will be regularly collected and staff will be trained on this.
Perimeter checks will also be made outside the premises for any glasses or cups.
Spillages and broken glass/crockery will be cleaned up immediately to prevent floors from becoming slippery and unsafe.
A written policy to deal with all types of accidents and emergency incidents should be in place at the premises.
Evacuation responsibilities and roles will be clearly communicated to staff, routes and exits will be well defined and evacuation plans exercised regularly.
A copy of the fire risk assessment will be kept at the premises and made available for inspection by the fire authority and licensing authority.
A fire alarm is in place at the premises and will be tested regularly with records

kept and made available for inspection.

Staff training in fire safety and any premises safety policy will be provided for all staff to give them the knowledge and confidence to deal with emergency situations, including location of equipment, utilities, services and layout of premises. Training will also include how to use fire extinguishers. Records will be kept of the date and name of person trained and made available for inspection. An accident book will be kept in order to record all accidents or incidents and made available for inspection when requested.

A zero tolerance policy to the use of drugs in the premises will be adopted. Staff will be aware of their responsibilities regarding smoke-free legislation and monitoring compliance.

d) The prevention of public nuisance

We will only have light background music so noise management shouldn't be a problem. We will of course be respectful of the community and neighbours and ask customers to keep noise to a minimum when leaving the premises.

A contact telephone number will be made available to local residents which they can use to report noise disturbances to a responsible person at the venue as and when they occur. The phone line will be available at all times the licence is in use.

There will be a display prominent close to the exit doors, requesting patrons to leave the premises and quickly and quietly and trained staff will make announcements at the end of an evening, requesting patrons to leave the premises and area quickly and quietly.

Staff who depart late at night or in the early hours on the morning when the business has ceased trading, will conduct themselves in such a manner as to avoid causing disturbance to nearby residents.

e) The protection of children from harm

We will operate a strict 'No ID-No Sale' policy.

We will enforce a 'Challenge 25' scheme gives staff additional support and encouragement to ask for ID from any person appearing to be under 25 years of age to prove that they are over 18.

We will only accept photographic driving licences, passports or PASS (Proof of Age Standards Scheme) cards approved as means of ID.

We will prominently advertise the scheme in the premises so that customers are aware, in particular, display proof of age signs at the point of sale.

Staff training in the age related sections of the Licensing Act 2003 will be provided to all door, bar and till staff. This includes the ability to competently check customers' identification where necessary and a record will be kept of the date and name of person trained.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.

- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.




Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	Barnaby Goff
Date	27/10/2017
Capacity	Director

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	27/10/2017
Capacity	Director of Sans Pere Ltd

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Applicant address			
			
UK-England			
Post town	London	Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

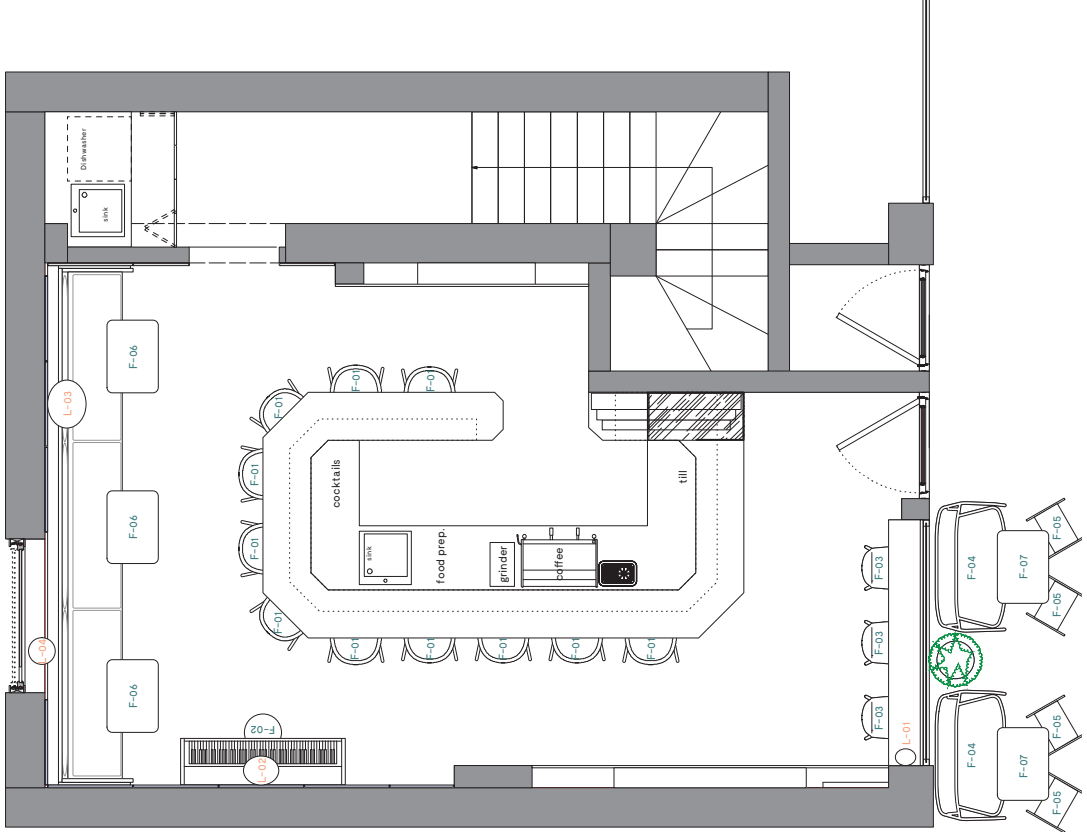
- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle

Sans Pere Broadway Mrkt
GF – Furniture Plan

Project number	Drawing number	Revision
18	102	/

Date	Status
July 2017	Design Intent
Scale 1:50 @ A3	Drawn AB
	Checked

Revision	Date	Description
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1 Furniture Plan
Scale: 1:50

Notes
General notes – design intent
01. Refer to the design intent, specifications, and drawings for all materials, finishes, and construction details. The contractor is responsible for ensuring that all materials and finishes meet the design intent and specifications. The contractor is also responsible for ensuring that all construction details are in accordance with the design intent and specifications.
02. All dimensions to be checked on site. The contractor is responsible for ensuring that all dimensions are in accordance with the design intent and specifications.
03. Read in conjunction with AB Finishes Joinery, Fixtures and Prototype Schedules which supersede any other schedules. All discrepancies to be reported immediately prior to construction for AB approval.
04. All materials and finishes to be approved by the architect prior to procurement/construction for AB approval.
05. Contractor to ensure all materials are fit for purpose and comply to regulation, and ensure all materials are in accordance with the design intent and specifications.
06. Refer to Lighting Designers info for all lighting fixtures and details. All lighting fixtures to be installed in accordance with the design intent and specifications.
07. Refer to Mechanical & Electrical (M&E) consultant's info for fire safety and M&E layouts & specifications.
08. The contractor is to satisfy themselves with the design intent and specifications. The contractor is to ensure the structural stability of all design intent information.
09. The contractor to confirm that any installation of lighting fixtures, electrical wiring, and wall loadings prior to construction.
10. The contractor is to agree any variations with the architect/client prior to construction or procurement of materials.
11. All glazing specifications and structure to be to specialist contractor's details. Shop drawings to be produced for AB approval.

KEY:

- F-06 Refer to Furniture Schedule 18_801
- L-01 Refer to Lighting Schedule 19_502

Do not scale from this drawing. All dimensions to be checked on site. ATLIER BAULIER to be notified of any discrepancies between the drawing and site conditions. This drawing is to be read in conjunction with all relevant specifications, schedules and drawings.
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BAU

Sans Pere Broadway Mkkt
LGF – Kitchen Layout plan

Project number	Drawing number	Revision
18	115	/

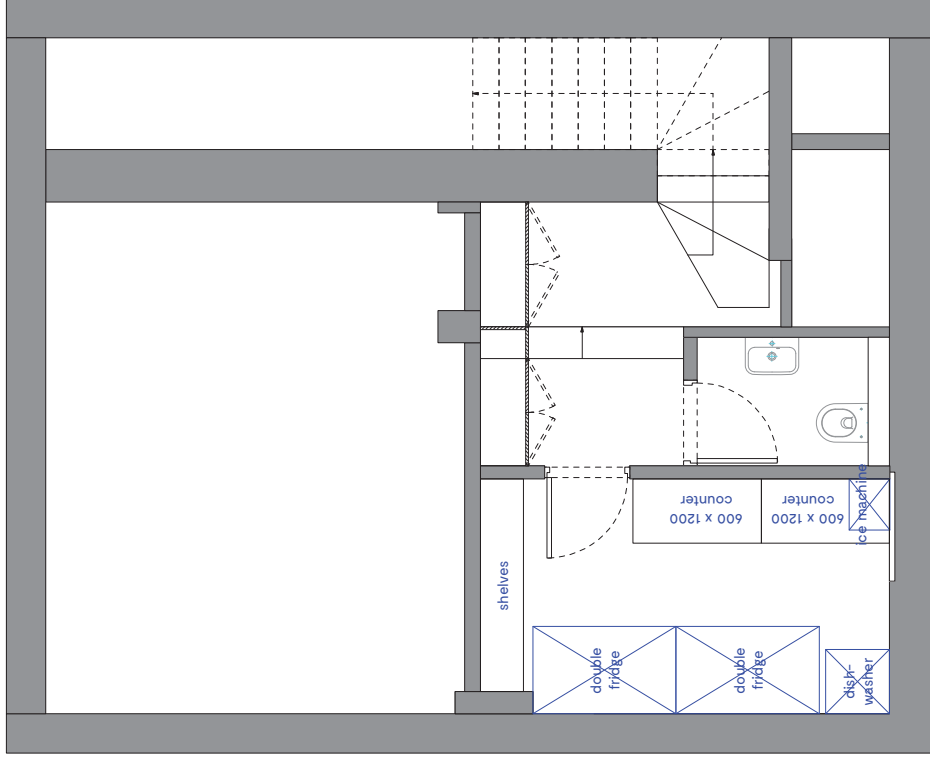
Date	Status	Checked
September 2017	Design Intent	
1:50 @ A3	Drawn	AB
		Checked
		AB

Revision	Date	Description

Notes
General notes - design intent
01. The contractor shall ensure that all work is carried out in accordance with the current building regulations, standards & other statutory requirements, codes of practice and landlord & construction. Implemented with design development & construction.
02. All dimensions to be checked on site. The contractor is responsible for providing all materials and labour for any adjustments set out drawings prior to construction for AB approval.
03. Read in conjunction with AB Finishes Joinery, Fixtures and Prototype Schedules which supersede any notes and specifications. The contractor shall ensure that all work is reported immediately prior to finishes being applied.
04. Contractor to supply control samples of all finishes to be used on site. The contractor shall ensure that all work is reported immediately prior to construction.
05. Contractor to ensure all materials and fit for purpose and comply to regulation, and ensure all finishes achieve any requirements in terms of fire regulations and surface & specifications.
06. Refer to Lighting Designers info for all lighting layouts & specifications.
07. Refer to Mechanical & Electrical (M&E) consultant's info for fire safety and M&E layouts & specifications.
08. The contractor is to satisfy themselves with regards to the structural stability of all design intent information. /Construction is suitable for existing floor and wall loadings prior to construction.
09. The contractor shall liaise with the architect/client prior to construction or procurement of any materials/manufacture.
10. All glazing specifications and structure to be provided by the contractor.
11. Shop drawings to be produced for AB approval.

Do not scale from this drawing. All dimensions to be checked on site. ATELLER BAULLER to be notified of any discrepancies between the drawing and site conditions. This drawing is to be used in conjunction with all relevant specifications, schedules and drawings.
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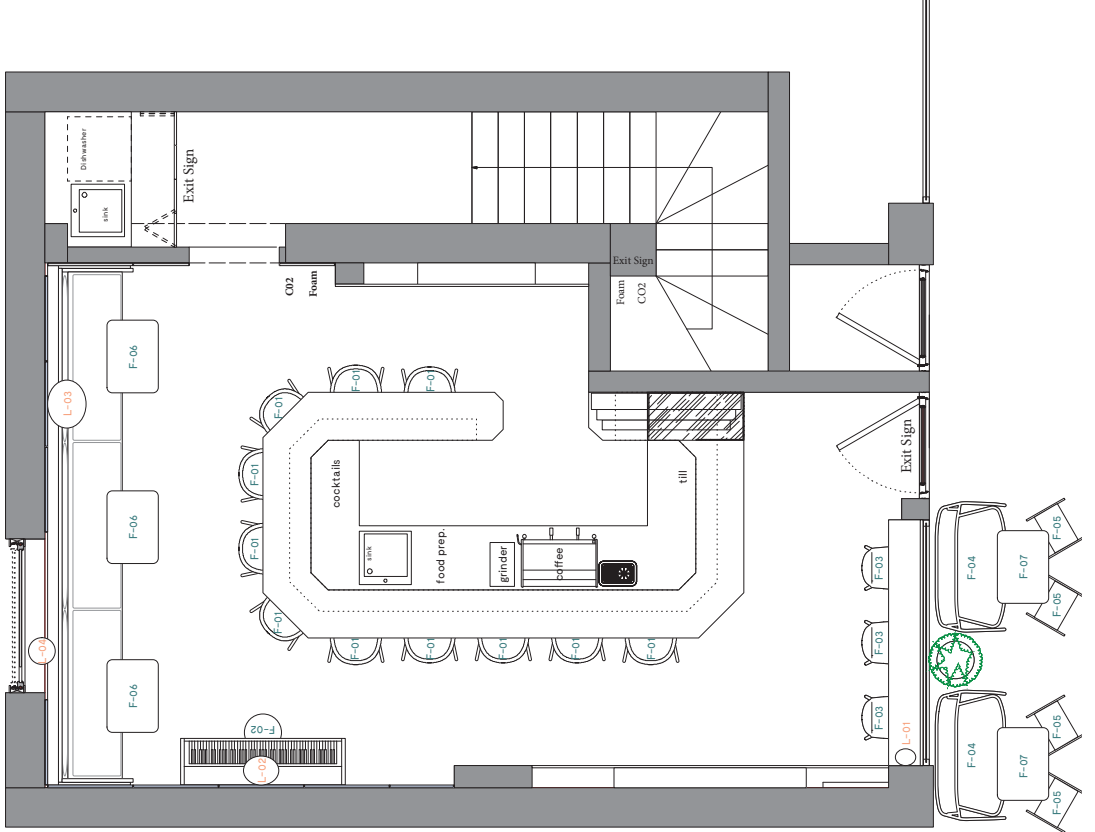
1 LGF - Storage Layout
Scale: 1:50

Sans Pere Broadway Mrkt
GF - Furniture Plan

Project number	Drawing number	Revision
18	102	/

Date	Status
July 2017	Design Intent
Scale	Drawn
1:50 @ A3	AB
	Checked

Revision	Date	Description
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Notes
General notes - design intent. The contractor shall ensure that the sub-contractors to ensure all current building regulations, standards, & other statutory requirements, implemented with design development & construction. All dimensions to be checked on site. The contractor shall ensure that all drawings prior to construction for AB approval. Read in conjunction with AB Finishes Joinery, Fixtures and Prototype Schedules which supersede any other drawings. Any discrepancies to be reported immediately prior to finishes being applied. The contractor shall ensure that all materials are fit for purpose and comply to regulation, and ensure all regulations and surface spread of flame. Refer to Lighting Designers info for all lighting info for fire safety and M&E layouts & specifications. The contractor is to satisfy themselves with the structural stability of all design intent information. The contractor to confirm that any installation of any new floor and wall loadings prior to construction. The contractor is to agree any variations with the architect/direct prior to construction or procurement of materials. All glazing specifications and structure to be to specialist contractor's details. Shop drawings to be produced for AB approval.

KEY:

- F-06 Refer to Furniture Schedule 18_801
- L-01 Refer to Lighting Schedule 19_502

Do not scale from this drawing. All dimensions to be checked on site. ATELIER BAULIER to be notified of any discrepancies between the drawing and site conditions. This drawing is to be read in conjunction with all relevant specifications, schedules and drawings.
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1 Furniture Plan
Scale: 1:50

Planning Authority Representation:
Application under the Licensing Act 2003

APPENDIX B1

Details of Authority	2 Hillman Street, Hackney, London, E8 1FB
Officer contact name	Merryn McGregor
Officer telephone number	020 8356 8076
Officer's email address	merryn.mcgregor@hackney.gov.uk

APPLICATION PREMISES

Name and address of premises	Sans Pere 15 Broadway Market London E8 4PH
Applicant name	Sans Pere Limited

COMMENTS

I make the following relevant representation in relation to the above application at the above address.

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

Please supply any relevant evidence/information to support the above representation.

The application proposes a license for a bar. The following licensable activities are proposed:

Supply of alcohol: 12:00 – 23:00 Monday to Sunday; and
Hours of operation: 08:00 – 23:00, Monday to Sunday.

A search of Council's records has found no planning history could be found for the site.

A licensing application was made for the premises in 2014, where the usage of the premises was recognised as use class A1 (shop). No planning permission has been given to change the use of the premises, and there is no permitted development rights to change usage from A1 to A4 (drinking establishment).

Therefore the applicant is advised that planning permission may be required for the usage of the premises as a bar. Operation of the premises without appropriate planning permission is unlawful and may result in enforcement action.

Please provide the following information (if applicable)

Area (that permission applies to)	Ground and lower ground floor
Permitted use	Unknown
Permitted hours	N/A
Specific/restrictive conditions	N/A
Recent applications	N/A

Document Number: 18947804

Document Name: 15 Broadway Market (Sans Pere)


Decisions	N/A
Pending decisions	N/A
Reasons for refusal	N/A
Relevant Conditions/discharges	N/A

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

No representations with informative.

No approval is found for the usage of the premises. Therefore the applicant is advised that planning permission may be required for the usage of the premises as a bar (A4). Operation of the premises without appropriate planning permission is unlawful and may result in enforcement action.

The applicant is advised that these comments do not represent a formal decision of the Local Planning Authority as to the acceptability or otherwise of the proposed use and that the decision of the Licensing Authority is not prejudicial to the determination of any subsequent planning application.

Signed	
Name	Graham Callam
Date	01/12/2017

RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

RESPONSIBLE AUTHORITY DETAILS

NAME OF AUTHORITY	Metropolitan Police service
ADDRESS OF AUTHORITY	Licensing Unit, Stoke Newington Police Station 33 Stoke Newington High Street London N16 8DS
CONTACT NAME	PC 691GD Kerrie RYAN
TELEPHONE NUMBER	020 7275 3022
E-MAIL ADDRESS	hackneylicensing@met.police.uk

APPLICATION PREMISES

NAME & ADDRESS OF PREMISES	Sans Pere 15 Broadway Market London E8 4PH
NAME OF PREMISES USER	Sans Pere Limited

COMMENTS

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder ◆
- 2) public safety ◆
- 3) the prevention of public nuisance ◆
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

Police make the following representations in relation to the application a Premises Licence at SANS PERE, 15 BROADWAY MARKET, LONDON, E8 4PH for the following reason(s);

This venue is situated amongst several other licensed premises on a busy thoroughfare near London Fields. This stretch is always very busy, day and night, and is regularly the subject of operations led by police and council officers to combat and tackle ASB.

There is a little more information that the police require;

- What is the capacity of the venue?
- Will the space be available for hire by outside parties and promoters?
- If so, what policies and procedures are in place to safeguard the customers, staff and licence?
- When will the premises be ready to open and operate?

Police note that the timings for the end of the sale of alcohol and close of the premises are the same. Police propose that the sale of alcohol ceases at 22:30hrs to allow customers time to finish their drinks before being asked to leave.

Police have attached a set of conditions for the applicant to look at and discuss.

The above representations are supported by the following evidence and information.

Application submitted.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Signed PC 691GD RYAN (By E-mail)

Name (printed)

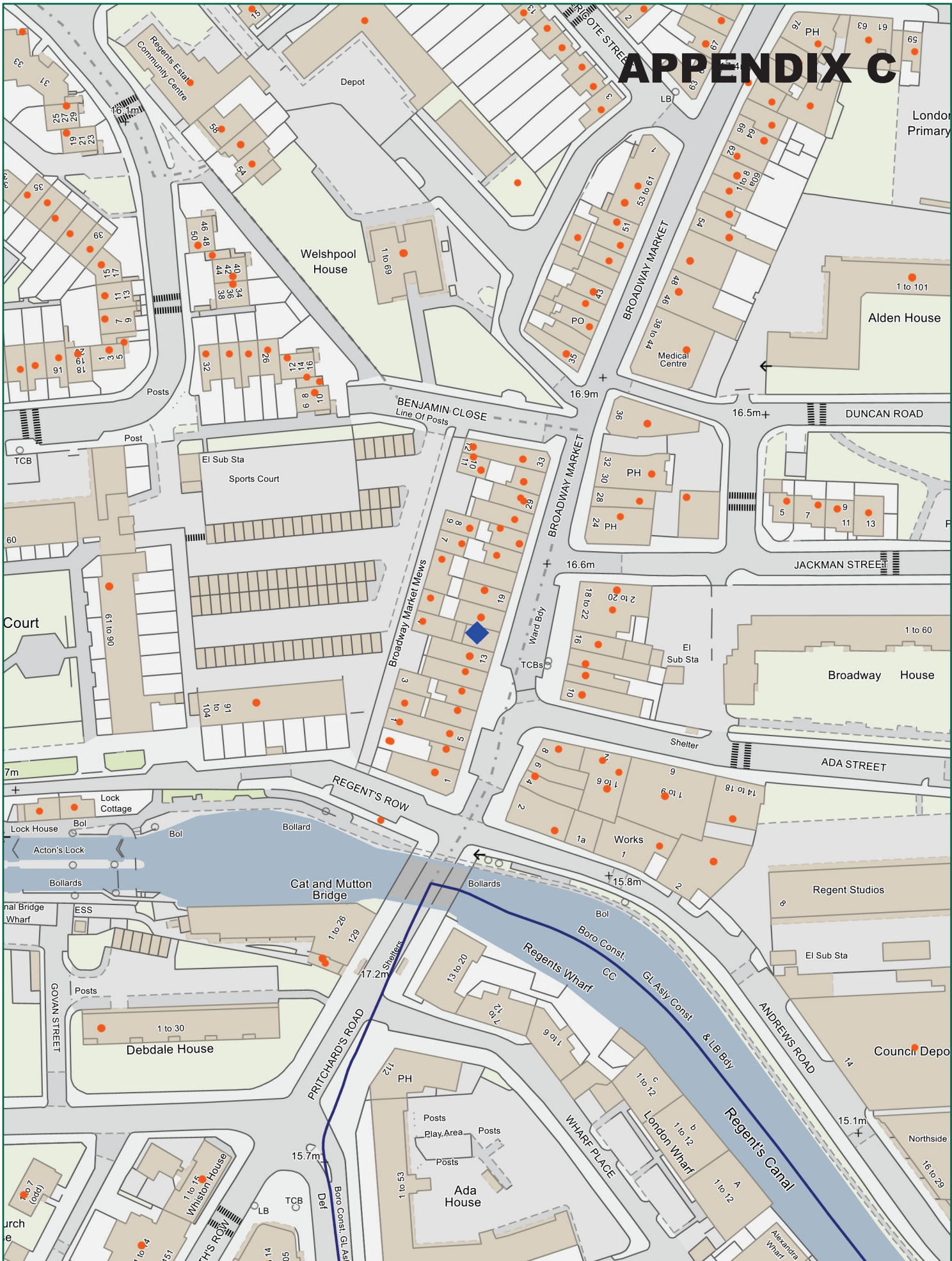
Proposed Conditions for Sans Pere,
15 Broadway Market, London, E8 4PH

1. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.
4. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
 - all crimes reported to the venue
 - any complaints received
 - any incidents of disorder
 - any faults in the CCTV system
 - any refusal of the sale of alcohol
 - any visit by a relevant authority or emergency service.
5. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.
6. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
7. The premises will display and maintain appropriate signage advising customers of the contact details of the Designated Premises Supervisor/Duty Manager.
8. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.
9. There shall be no glass, drinks or open containers taken outside of the premises at any time except for those seated in the designated outside seating area.

10. The outside space shall not be used after ** tbc **
11. The capacity for the outside seating area will be no more than ** tbc ** patrons.
12. All music shall be played at a background level allowing a face to face conversation at normal speech level.
13. The premises shall adhere to Hackney Police Weapons and Drugs Policies and any updates thereof.
14. Alcohol shall not be sold in open containers to be taken from the premises and cannot be opened and consumed directly outside the premises.
15. There shall be adequate and appropriate first aid equipment and materials available at the premises at all times.
16. SIA registered door supervisors shall be employed at the premises, on an ongoing risk assessment basis. All security staff and stewards shall be clearly identifiable at all times. All supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number, and the time they commence and conclude working. If the supervisor was provided by an agency the name, registered business address and contact telephone number will also be recorded. This register will be made available to police or authorised officer immediately upon request.

ADDITIONAL CONDITIONS MAY BE ADDED AFTER DISCUSSIONS WITH THE APPLICANT.

APPENDIX C



Scale: 1:1250 at A4



Ref:
03 January 2018

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